

21 May 2019 at 7.30 pm\*  
\*or on the rising of Annual Council whichever is the later

Council Chamber, Argyle Road, Sevenoaks  
Despatched: 13.05.19



# Special Audit Committee

**Membership:**  
TBC

## Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. <b>Declarations of Interest</b> Any declarations of interest not already registered.		
2. <b>Statement of Accounts 2018/19 - Establishment of Member Working Group</b>	(Pages 1 - 2)	Adrian Rowbotham Tel: 01732 227153

## EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or [democratic.services@sevenoaks.gov.uk](mailto:democratic.services@sevenoaks.gov.uk).

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## STATEMENT OF ACCOUNTS 2018/19 - ESTABLISHMENT OF MEMBER WORKING GROUP

**Audit Committee - 21 May 2019**

Report of                      Chief Finance Officer

Status                         For Decision

Key Decision                No

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**Contact Officers**        Adrian Rowbotham, Ext. 7153  
                                      Alan Mitchell, Ext. 7483

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**Recommendation to Audit Committee:** That a Member Working group be set up, to review the 2018/19 draft Statement of Accounts with delegated authority to recommend changes to the draft whilst ensuring adherence to statutory regulations for the purposes of reporting back to the Audit Committee.

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### Introduction and Background

- 1        The overall timetable reducing the time available to produced audited financial statements was introduced for 2017/18 so that the draft Statement of Accounts must be prepared by 31 May, audited and approved by members by 31 July.
- 2        For a number of years a Member Working Group has been set up to look at the draft Statement of Accounts, with the authority to recommend changes whilst ensuring that they still adhere to the statutory regulations and report back to the July Audit Committee.
- 3        As the Statement of Accounts are very detailed, the working group should give the wider Committee greater confidence in approving the Statements of Account.
- 4        The working group should meet in June and then report to the audit committee in July.
- 5        Members of last year's working group were Cllrs. Grint, Reay, McArthur, and Searles.

### Key Implications

#### Financial

None directly arising from this report.

## Agenda Item 2

### Legal Implications and Risk Assessment Statement.

None directly arising from this report.

### Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

<b>Appendices</b>	None
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<b>Background Papers</b>	None
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**Adrian Rowbotham**  
**Chief Finance Officer**